



SALES

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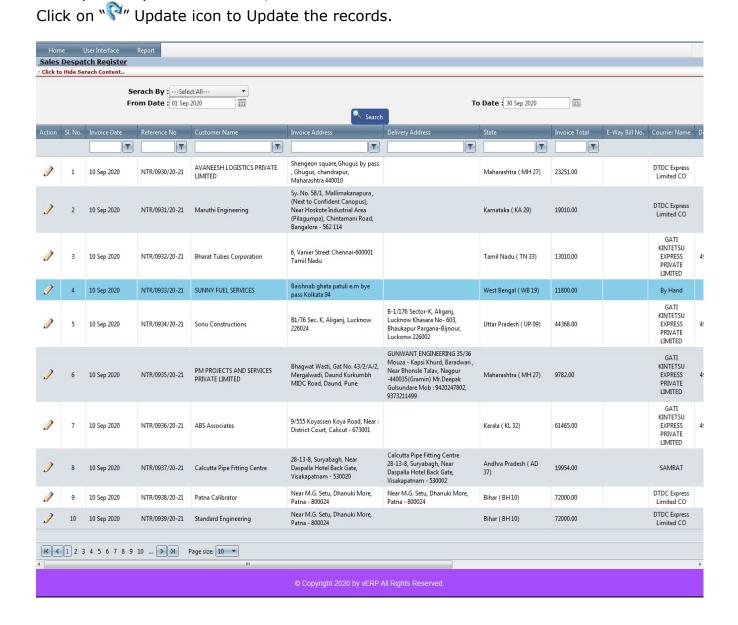


Sales Dispatch

Dispatch document is the document that goes along with the delivery of the order placed by the Customer. Thus, it's an important document for delivery purpose. This document contains the information of the delivery.

- Click on User interface button to select the Sales Dispatch
- Then enter all the relevant data of that particular Sales Dispatch
- To update a particular record, click on "

 "icon.









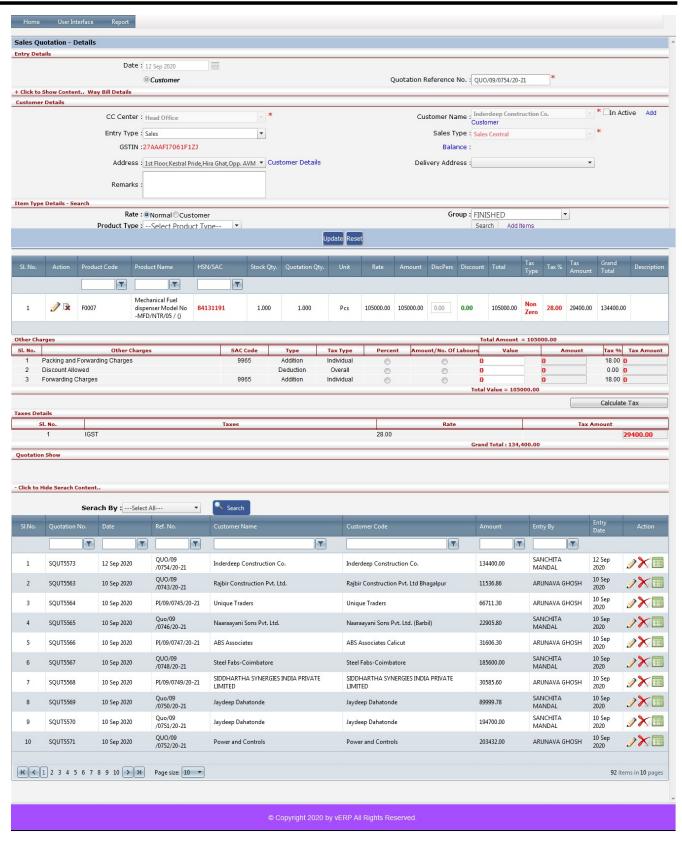
Sales Quotation

A quotation is a document that a seller provides to a buyer to offer goods or services at a stated price, under specified conditions. ... Also known as quotes, sales quotes, or sales quotations, quotations are used to let a potential buyer know how much goods or services will cost before they commit to the purchase.

- Click on User Interface button to select Sales Quotation.
- Click on "Search" button to get the Sales Quotation Details
- Then select data on the relevant fields
- Click on "save" button to save the records
- To update a particular record, click on " " icon.
 Click on "Update" button to update the records
- To delete any particular record click on "X" Delete icon
- To view the Existing records click on " icon.













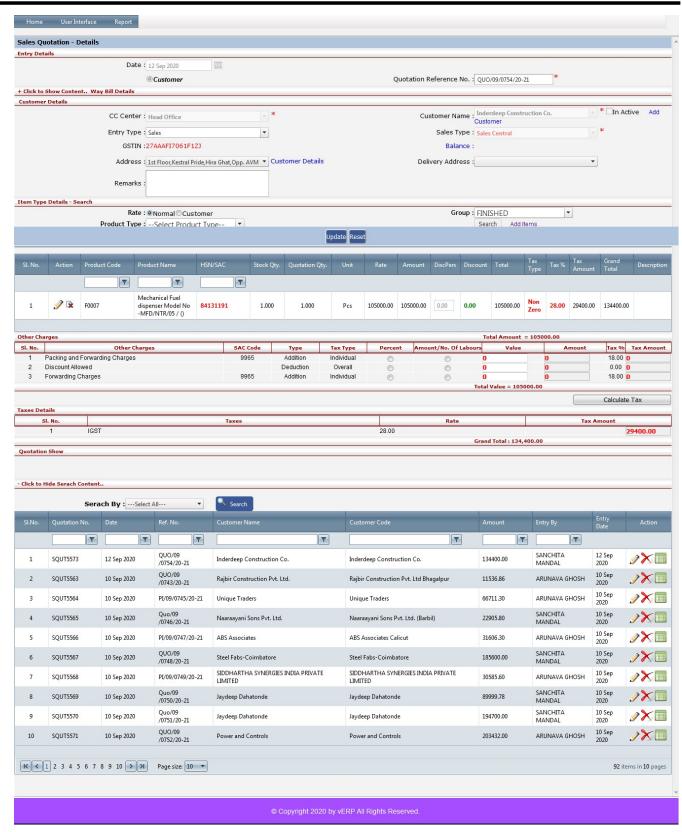
Sales Order

The sales order, sometimes abbreviated as SO, is an order issued by a business or sole trader to a customer. A sales order may be for products and/or services. Given the wide variety of businesses, this means that the orders can be fulfilled in several ways.

- Click on User Interface button to select Sales Order.
- Click on "Search" button to get the Quotation Details
- Then select data on the relevant fields
- Click on "save" button to save the records
- To update a particular record, click on " " icon.
- Click on "Update" button to update the records
- To delete any particular record click on " Delete icon
- To view the Existing records click on " icon.









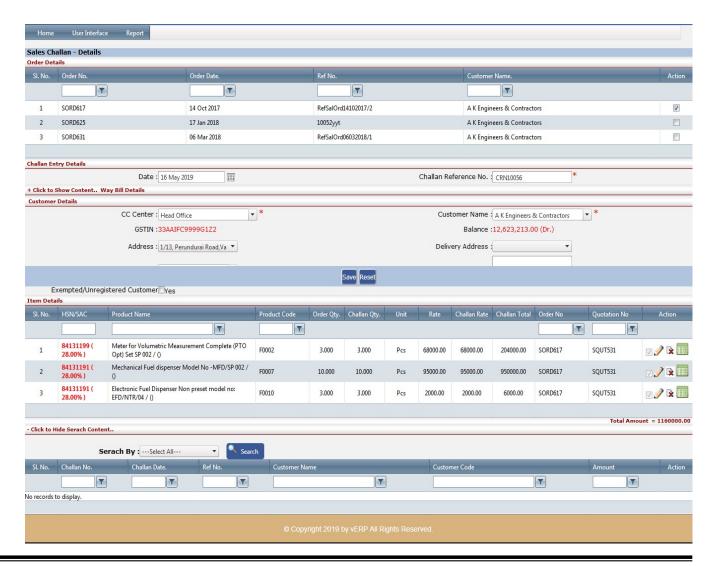




Sales Challan

A Delivery Challan is a formal document that is created in situations where goods are being transported from one place to another which may or may not result in sales. ... Delivery Challans are sent along with the shipment of goods. It contains the details of items and quantity of goods being delivered.

- Click on User Interface button to select Sales Challan.
- Select check box to get the Order Details
- Then select data on the relevant fields
- Click on "save" button to save the records
- Click on "Update" button to update the records
- To view the Existing records click on " icon.









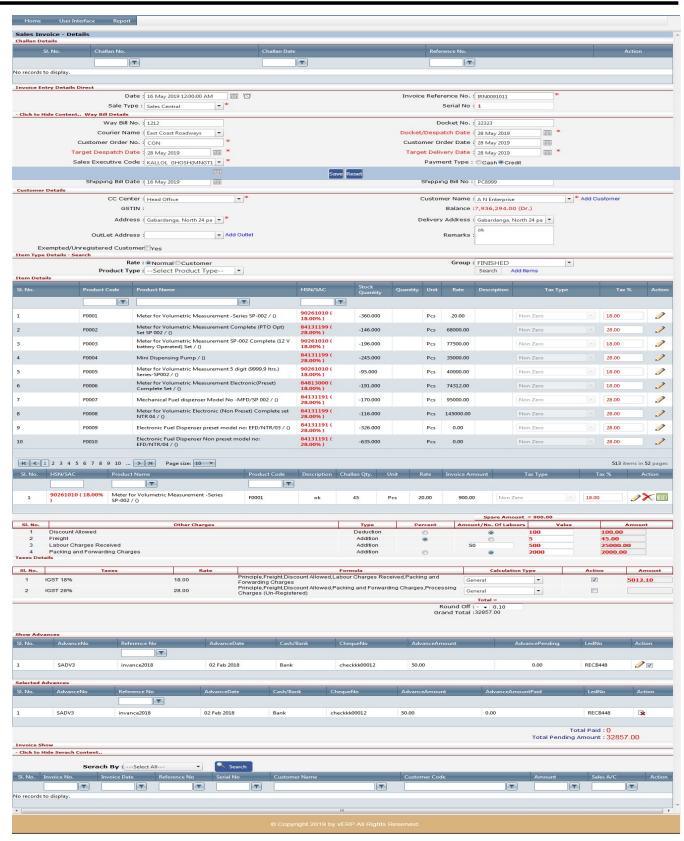
Sales Invoice

Sales invoices provide the business with a record of the services they've provided to a client, when the services were rendered and how much money the client owes the business.

- Click on User Interface button to select Sales Invoice.
- Select check box to get the Challan Details
- Then select data on the relevant fields
- Click on "save" button to save the records
- To update a particular record, click on " " icon.
 Click on "Update" button to update the records
- To delete any particular record click on " Delete icon
- To view the Existing records click on " icon.













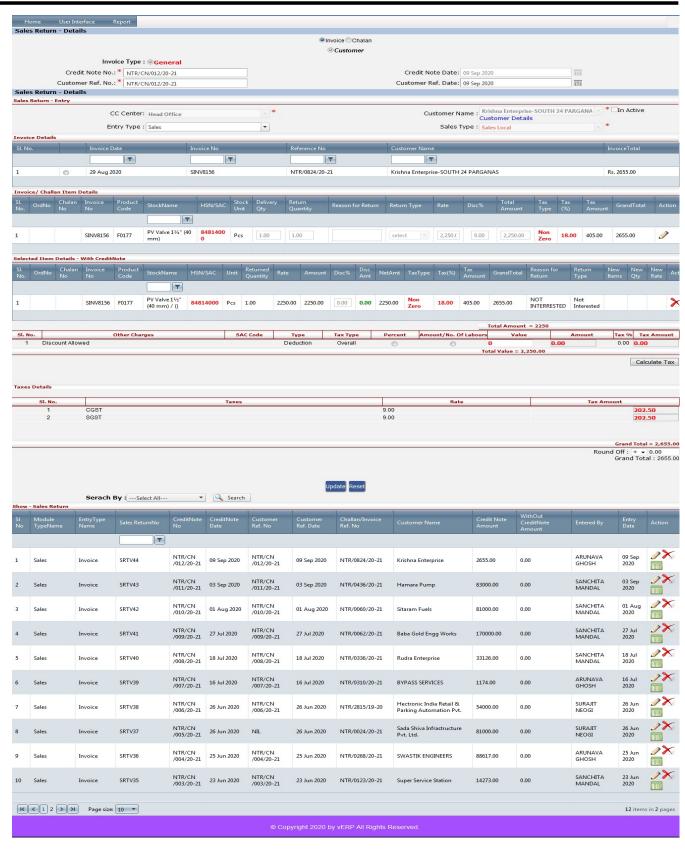
Sales Return (Credit note)

A sales return is an adjustment to sales that arises from actual return by a customer of merchandise he/she previously bought from the business. It is commonly recorded under the account "Sales Returns and Allowances"

- Click on User Interface button to select Sales Return (Credit note).
- Then select data on the relevant fields
- Click on check bo get the Invoice Details
- Click on "Calculate Tax" button to calculate the tax
- Click on "save" button to save the records
- To update a particular record, click on " " icon.
 Click on "Update" button to update the records
- To delete any particular record click on " Delete icon
- To view the Existing records click on "" icon.









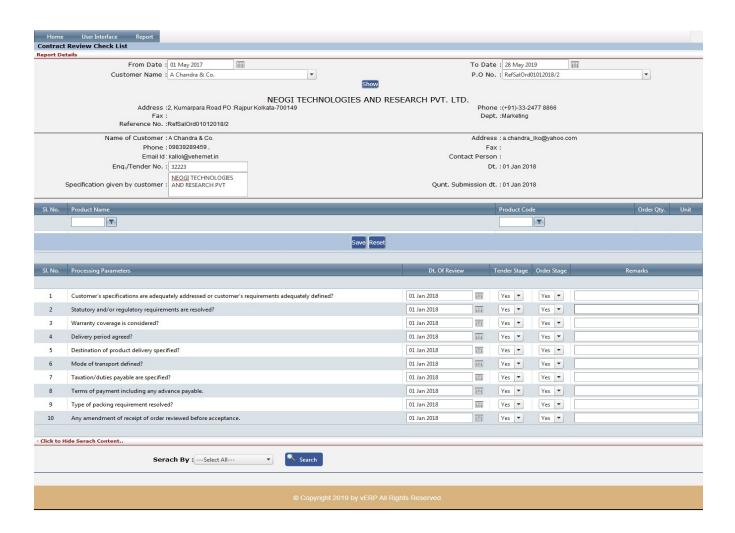




Contract Review Check List Entry

Contract review is a thinking process-a rational analysis. This process includes: clarifying of contract related facts, measure of the feasibility of contract, and forecast of contract risks. ... Contract review and control of legal risk show the relationships between means and purpose, as well as form and substance.

- Click on User Interface button to select Contract Review Check List Entry.
- Then select data on the relevant fields
- Click on "Show" button to get the Contract Review Check List Details
- Click on "save" button to save the records





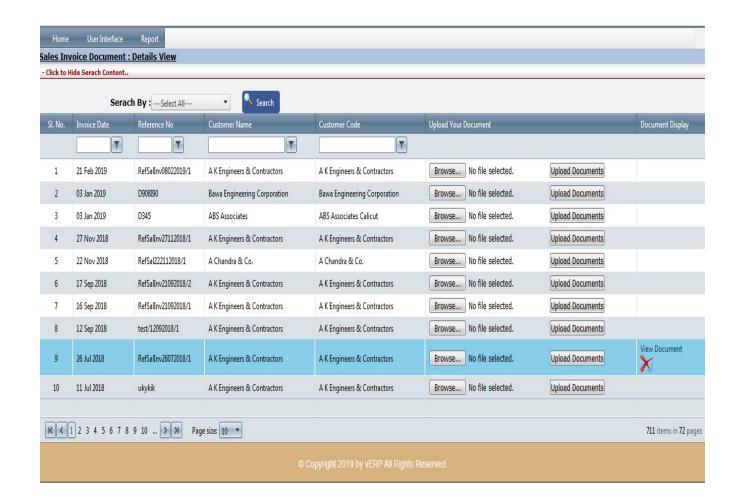




Invoice Document Upload/Download

Downloading means receiving data or a file from the Internet on your computer. Uploading means sending data or a file from your computer to somewhere on the Internet. ... If you've ever opened an example document in one of our tutorials, you've downloaded that file.

- Click on User Interface button to select Invoice Document Upload/Download.
- Then select data on the relevant fields
- Click on "Browse" button to select the file
- Then click on "Upload Document" button to uploaded the records.
- To view the Existing records click on "View Document" Button.
- To delete any particular record click on " Delete icon







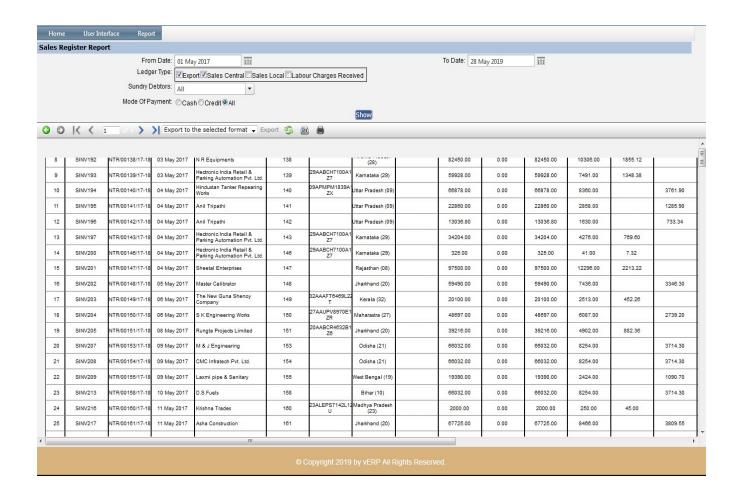
Report



Sales Register Report

Sales Register stores the sales details in a consolidated Sales Register report for effective control on the business transactions. It displays the information of Sales of a business concern for a particular period. In GST Regime, it is mandatory to generate invoice for each sale.

- Click on Report button to select Sales Register Report.
- Then select data on the relevant fields
- Click on "Show" button to get the Report
- Click on "Export" button to Download the Report





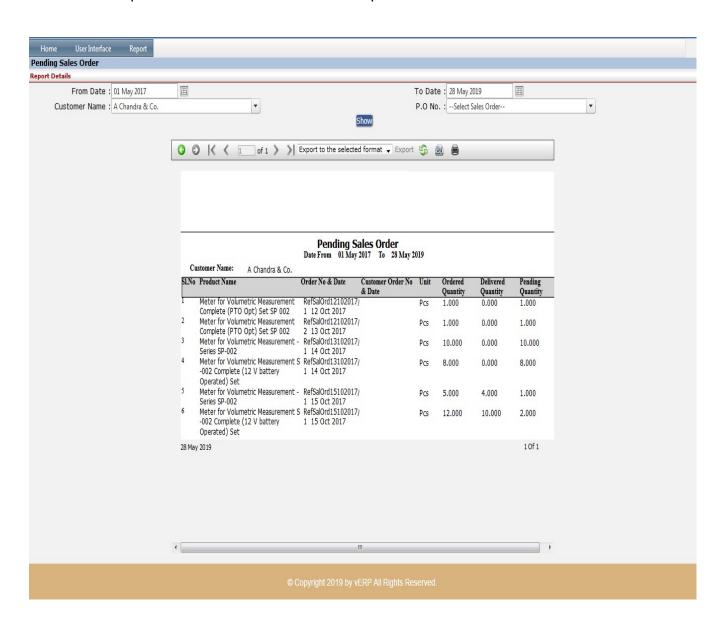




${}^{\bigodot}$ Pending Sales Order Report

The Pending Sales Orders reports list the unfilled sales orders for all or selected customers or inventory items. Each customer or item's sales orders are listed in the order they were entered.

- Click on Report button to select Pending Sales Order Report.
- Then select data on the relevant fields
- Click on "Show" button to get the Report
- Click on "Export" button to Download the Report





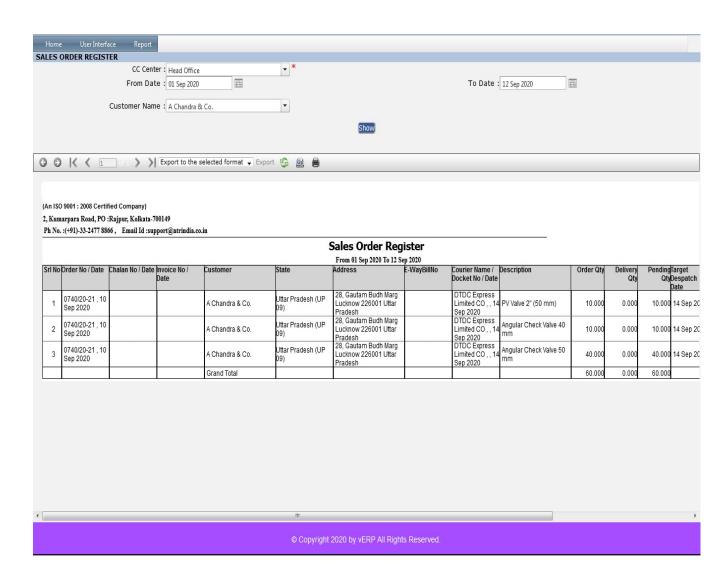




Order Register

Order register report displays the Sales orders whether the status is approved, pending or rejected. The information displayed in this report are order date, order no, doc no, reference no, item id, customer name, order status, total amount, currency, delivery date etc.

- Click on Report button to select Order Register.
- Then select data on the relevant fields
- Click on "Show" button to get the Order Register Report
- Click on "Export" button to Download the Report





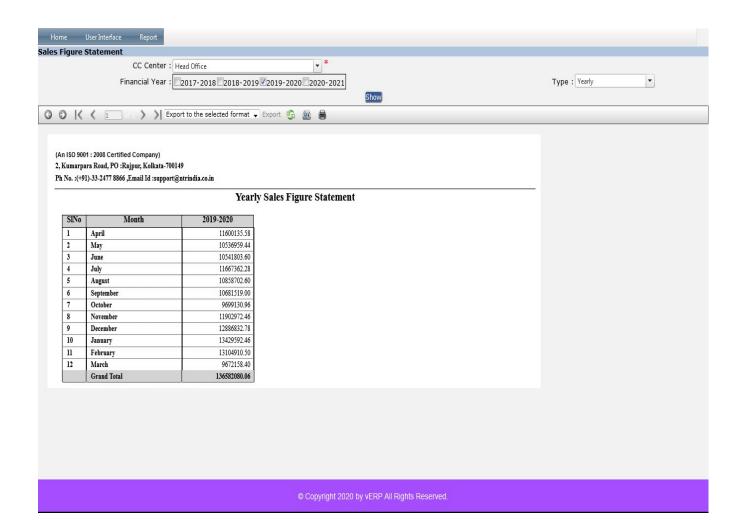




Sales Analysis

A sales analysis report shows the trends that occur in a company's sales volume over time. In its most basic form, a sales analysis report shows whether sales are increasing or declining. At any time during the fiscal year, sales managers may analyze the trends in the report to determine the best course of action.

- Click on Report button to select Sales Analysis.
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Analysis Report
- Click on "Export" button to Download the Report





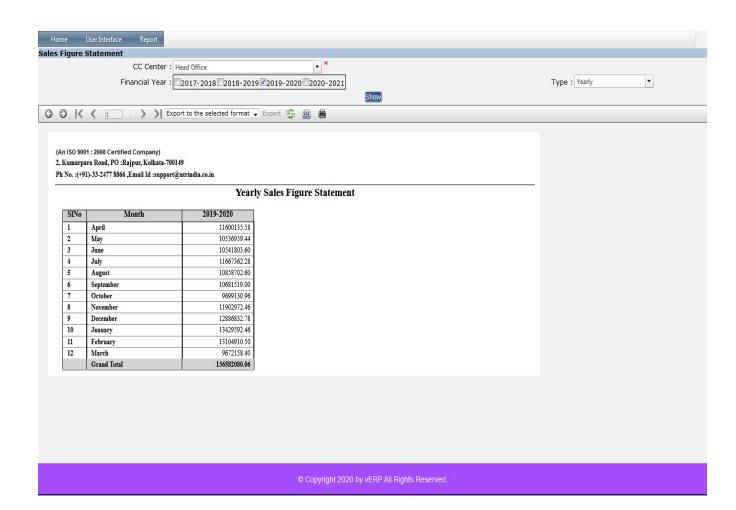




Sales Analysis Yearly

A sales analysis report shows the trends that occur in a company's sales volume over time. In its most basic form, a sales analysis report shows whether sales are increasing or declining. At any time during the fiscal year, sales managers may analyze the trends in the report to determine the best course of action.

- Click on Report button to select Sales Analysis Yearly.
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Analysis Yearly Report
- Click on "Export" button to Download the Report





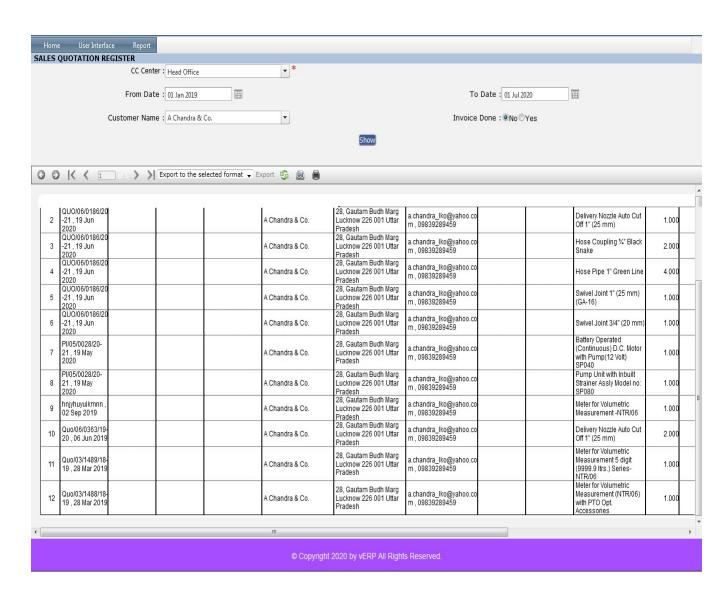




Quotation Register

A quotation is used to let a potential customer know the cost of goods or services before they decide to purchase them. When a seller sends a quotation, it commits them to a certain price.

- Click on Report button to select Sales Quotation Register.
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Quotation Register
- Click on "Export" button to Download the Report





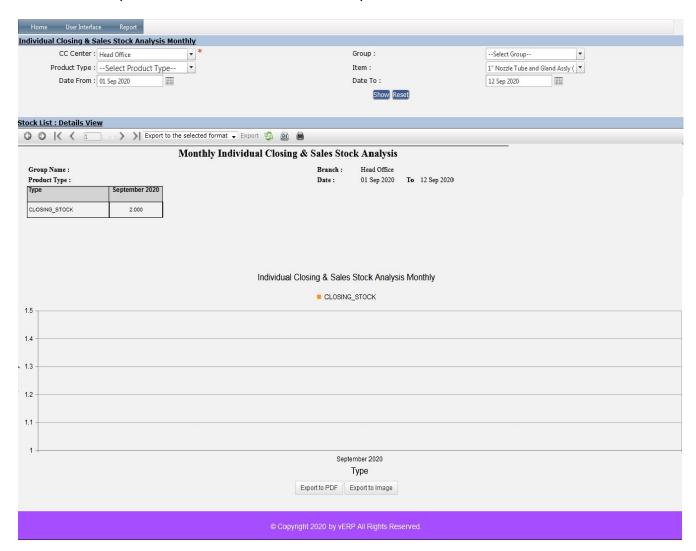




Closing & Sales Stock Analysis Monthly

The P/S ratio is a key analysis and valuation tool that shows how much investors are willing to pay per dollar of sales for a stock. The P/S ratio is typically calculated by dividing the stock price by the underlying company's sales per share.

- Click on Report button to select Sales Closing & Sales Stock Analysis Monthly.
- Then select data on the relevant fields
- Click on "Show" button to get the Closing & Sales Stock Analysis Monthly
- Click on "Export" button to Download the Report





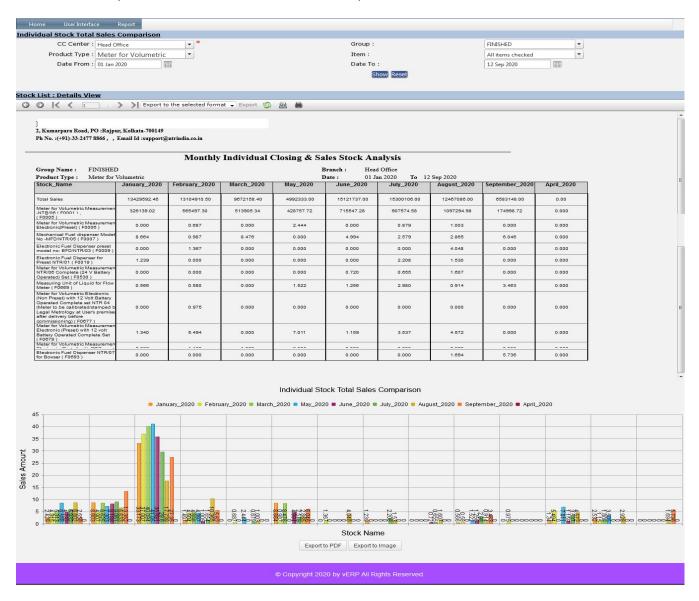




Individual Stock Total Sales Comparison

When one invests in an individual stock, he or she is purchasing ownership. If an individual invested in 100 shares of a public company, that individual would have a percentage of ownership in that company.

- Click on Report button to select Sales Individual Stock Total Sales Comparison.
- Then select data on the relevant fields
- Click on "Show" button to get the Individual Stock Total Sales Comparison
- Click on "Export" button to Download the Report





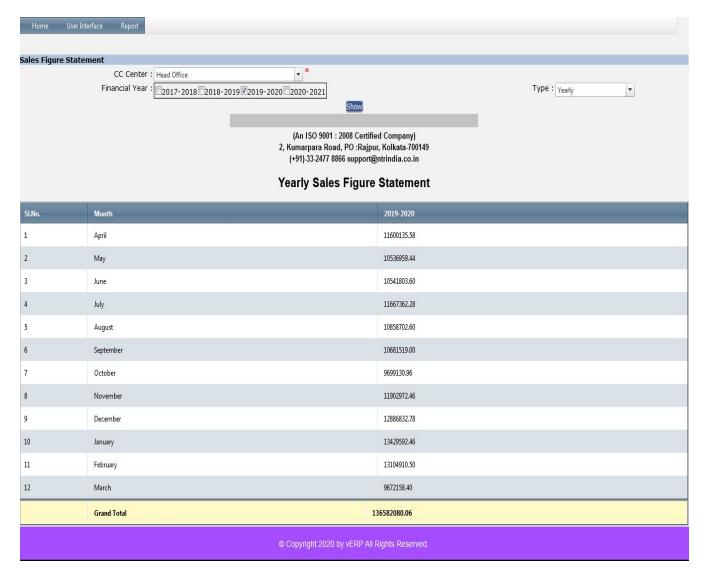




Sales Analysis All

A sales analysis report shows the trends that occur in a company's sales volume over time. In its most basic form, a sales analysis report shows whether sales are increasing or declining. At any time during the fiscal year, sales managers may analyze the trends in the report to determine the best course of action.

- Click on Report button to select Sales Analysis All.
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Analysis All





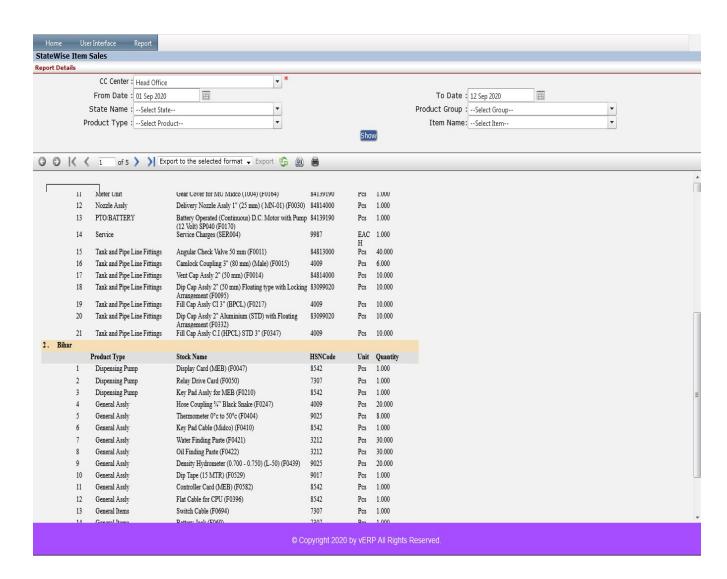




Stock wise Stock Sales

An inventory report is a summary of a retailer's existing stock. It distills details like how much stock you have, which products are selling fastest, category performance, and other information about the status and performance of inventory.

- Click on Report button to select Stock wise Stock Sales
- Then select data on the relevant fields
- Click on "Show" button to get the Stock wise Stock Sales
- Click on "Export" button to Download the Report





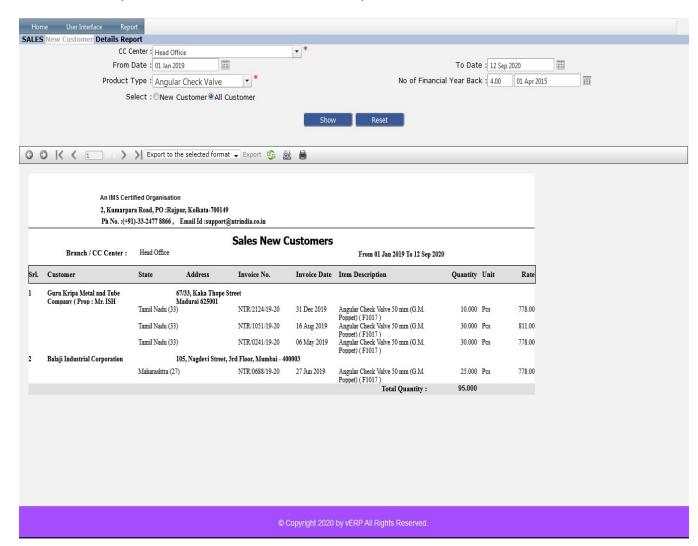




New Customer List

Customer List. A list of previous buyers from a company. The company maintains a customer list in order to continue the business relationship. That is, companies use customer lists to keep up with buyers and to promote customer loyalty.

- Click on Report button to select New Customer List
- Then select data on the relevant fields
- Click on "Show" button to get the New Customer List
- Click on "Export" button to Download the Report





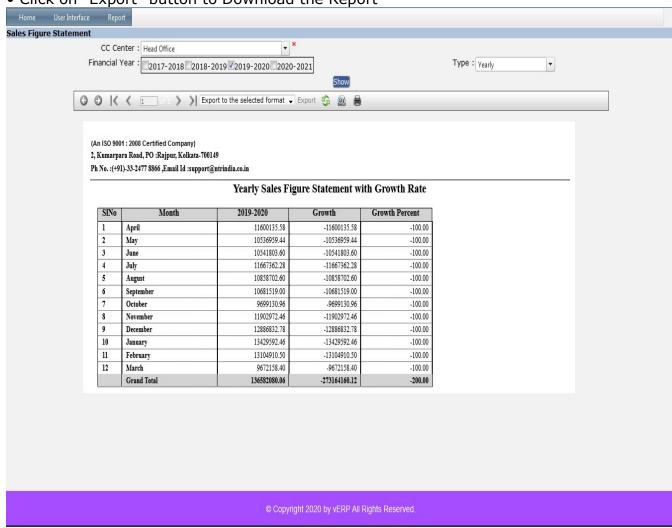




Sales Growth Analysis

A sales growth analysis is the examination of changes in total revenue. ... Analyzing unit sales and price changes is also valuable. Understanding how and why revenue is changing helps with forecasting the future performance of the company you're analyzing.

- Click on Report button to select Sales Growth Analysis
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Growth Analysis
- Click on "Export" button to Download the Report





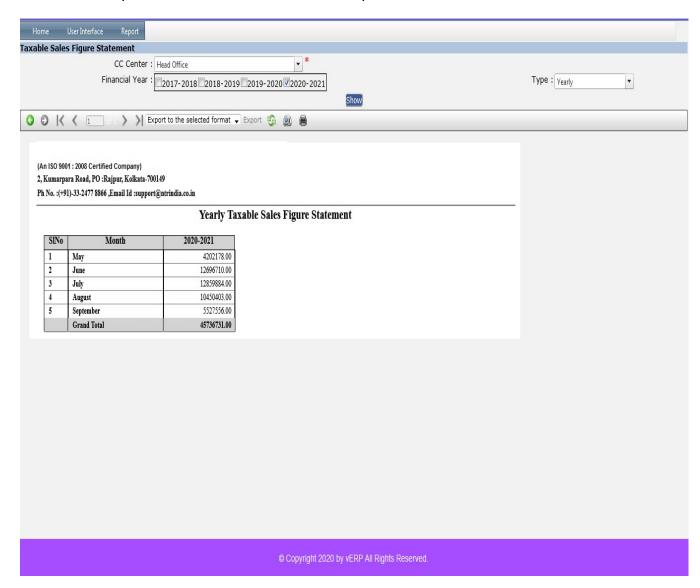




Yearly Taxable sales Analysis

Taxable sales are the total sales of taxable goods and services by a particular business for a given period of time. Taxable goods include sales of real property and most retail merchandise. Taxable services include a variety of professional functions, including car repair, automobile rentals or dry cleaning.

- Click on Report button to select Yearly Taxable sales Analysis
- Then select data on the relevant fields
- Click on "Show" button to get the Yearly Taxable sales Analysis
- Click on "Export" button to Download the Report









Marine Declaration Report

All transits upto the sum insured are covered without any exception and total value of goods in transit are required to be declared atleast once in a quarter in the form of a certified statement. ... Period of insurance for this policy is one year.

- Click on Report button to select Marine Declaration Report
- Then select data on the relevant fields
- Click on "Show" button to get the Marine Declaration Report
- Click on "Excel" icon to Download the Report





Marine C	eclaratio	Coun	ate: 01 Sep etry: India ate: 19 - 1		gal	V		Date: 12 Sep 2020 Zone: East Center: All items check	*		
	ed Name	0891064216 NEOGI TECHN	OLOGIES	AND RESI	EARCH P						
Serial	Subject	Domestic Invoice No.*	Invoice	Transit	Transit	Consignee Name	Consignee Address	Carrier/Transporter	LR/AWB/BL No.*	LR/AWB/BL	
Number*	Matter	NTR/0830	Date* 01 Sep	From	То	EPC PERFECT PRIVATE	VILLAGE : BHIURI CHOWARHA,POST :	Name GATI KINTETSU		Date**	Value*
1		/20-21	2020			LIMITED	UNWL, TAL: KHAJANI,DIST: GORAKHPUR PIN CODE -273406	EXPRESS PRIVATE LIMITED GATI KINTETSU	494827423	01 Sep 2020	46604.00
2		NTR/0831 /20-21	01 Sep 2020			Sudhir & Co	28,Gautam Budh Marg Lucknow 226001 Uttar Pradesh	EXPRESS PRIVATE LIMITED	494827478	01 Sep 2020	9660.00
3		NTR/0832 /20-21	01 Sep 2020			The South Point	Bhagat Bhavan, Chandmari Road, Patna- 800020	GATI KINTETSU EXPRESS PRIVATE	494830355	01 Sep 2020	17504.00
		NTR/0833	01 Sep			Mehta Engineering	17 Panchwati, B/H Patel Petrol Pump, New	GATI KINTETSU EXPRESS PRIVATE	494827454	01 6 2020	100424 0
4		/20-21	2020			Agencies	Station Road, Bhuj-Kachchh-Gujarat- 370001	LIMITED GATI KINTETSU	494827454	01 Sep 2020	108434.00
5		NTR/0834 /20-21	01 Sep 2020			NILKANTH TRADING COMPANY	Bangali camp, Chandrapur Maharashtra 442401	EXPRESS PRIVATE LIMITED	494827447	01 Sep 2020	165000.00
6		NTR/0835 /20-21	01 Sep 2020			Garg Tube Company	C-30/35-D-2E, m\Maldahiya Varanasi 221002 (U P)	DTDC Express Limited CO	D60079550	01 Sep 2020	13260.00
7		NTR/0836 /20-21	01 Sep 2020			Royal Agencies	D.No. 28-14-12, Saarc Centre Opp. Rajkamal Theater, Beside : Aditya Loadge, Suryabagh, Visakhapatnam - 530020	DTDC Express Limited CO	D60079551	01 Sep 2020	33740.00
8		NTR/0837 /20-21	01 Sep 2020			Minaxi fuels	NH-33 , Demotand, Hazaribag, jharkhand -825301	DTDC Express Limited CO	K35159898	02 Sep 2020	1450.00
9		NTR/0838	01 Sep			SANDIPAN PRAMANIK INFRA PRIVATE	10, Sri Krishna Saha Lane, Berhampore Dist - Murshidabad, Pin Code 742101			01 Sep 2020	932.00
10		/20-21 NTR/0839	2020 01 Sep			LIMITED Sanjit Kumar Khosla	Vill and P.o. Bhupatty, Babu Barhi, Dist .	DTDC Express	D60079552	01 Sep 2020	18440.00
11		/20-21 NTR/0840	2020 01 Sep	-		Pal Body Works	Madhubani, Bihar Telibandha Raipur,Chhattisgarh,Near	Limited CO	500073002		
11		/20-21	2020				Maharana Pratap Murti chowk,Talibandh chowk ,Pin code-492001 Telibandha Raipur,Chhattisgarh,Near	Courier		01 Sep 2020	120336.00
12		NTR/0841 /20-21	01 Sep 2020			Bhamrah Fabrication And Engineering	Maharana Pratap Murti chowk,Talibandh chowk ,pin code-492001	Courier		01 Sep 2020	120338.00
13		NTR/0842 /20-21	01 Sep 2020			Muskan Distributor	F 102, Sanatan Colony, Surekha Gopal Kutir, Kankarbagh , west of Aprajita	By Hand		01 Sep 2020	70339.00
14		NTR/0843	01 Sep			Mehrotra Industries	apartment, patna pin code-800020 Office & Works,34/1, Bon Behari Bose Road,(Inside Howrah Flour Mill),Howrah	By Hand		01 Sep 2020	56612.00
		/20-21 NTR/0844	2020 01 Sep			Maa Bhawani Fuel	-711101				
15 16		/20-21 NTR/0845	2020 01 Sep			Service Padmakar Engineering	Mohaupur D/45-38-46/1, Jagannadhapuram,	By Hand DTDC Express	D60079553	01 Sep 2020	
17		/20-21 NTR/0846	2020 01 Sep			Company Padmakar Engineering	Visakhapatnam - 530016. D/45-38-46/1, Jagannadhapuram,	Limited CO DTDC Express	D60079553	01 Sep 2020 01 Sep 2020	
18		/20-21 NTR/0847	2020 01 Sep			Company Jai Mata di	Visakhapatnam - 530016. Hazipur	Limited CO DTDC Express	D60079555	02 Sep 2020	
		/20-21 NTR/0848	2020 02 Sep				NH-31,Deonah,Barauni,Begusarai,Bihar-	Limited CO Sagar Courier			
19		/20-21	2020			National Engineering	851122 Aliyabad Jalkot NH 65, Mumbai Hyderabad	Service- 9339146116	23299	02 Sep 2020	62712.00
20		NTR/0849 /20-21	02 Sep 2020			Samanta Biofuels Station	road,Near Ramdev Rayka Veg Dhaba Tq Tuljapur Dist Osmanabad 413602	Speed Post	EW444041795IN	05 Sep 2020	2100.00
21		NTR/0850 /20-21	02 Sep 2020			Bharat Tubes Corporation	6, Vanier Street Chennai-600001 Tamil Nadu	GATI KINTETSU EXPRESS PRIVATE	494827164	03 Sep 2020	31955.00
22		NTR/0851	02 Sep			Naresh Kumar & CO (P)	Hume Pipe Area Sakchi Jamshedpur-	DTDC Express	D60079556	02 Sep 2020	15254.00
		/20-21 NTR/0852	2020 02 Sep			Ltd	831001 Khata no- 345/342 ,plot no: 390/1199.Near Railway Station,Birupa	Limited CO DTDC Express			
23		/20-21	2020			Odisha Engineering	Canal Road,Manguli ,Cuttack Odisha- 754025	Limited CO	D60079554	02 Sep 2020	127118.00
24		NTR/0853 /20-21	02 Sep 2020			Bawa Engineering Corporation	33/B2,Industrial Area,Tifra, Bilaspur,Chhatisgarh,Pin code-495223	GATI KINTETSU EXPRESS PRIVATE	494827157	03 Sep 2020	130150.00
25		NTR/0854	02 Sep		_	Mechanical	No-3, Sector-F, Industrial Area Govindpura, Rhonal 462023	GATI KINTETSU	404937495	02 Con 2020	15040.00
25		/20-21	2020			Constructors Dineshchandra R	Bhopal 462023 PLOT NO 423,KHATIAN NO 683,IBM,	LIMITED	494827485	03 Sep 2020	15040.00
26		NTR/0855 /20-21	02 Sep 2020			Agrawal Infracon Pvt. Ltd.	Majhua, PO & PS-Rangpo, East Sikkim pin code-737132	DTDC Express Limited CO	D60079558	02 Sep 2020	25650.00
27		NTR/0856 /20-21	02 Sep 2020			Shree Lakshmi Narayanaa Body	No 110, Erikarai Road,Manjampakkam,Madhavaram,Chennai	DTDC Express Limited CO	D60079557	02 Sep 2020	64407.00
28		NTR/0857	03 Sep			Builders SKY ALLOYS AND	600060 Village : Temtema, Post : Robertson Tehsil : Kharsia, Dist : Raigarh 496661		40.403.73.40	02 6 2020	1705 1 00
28		/20-21	2020			POWER PVT. LTD.	Chhattisgarh	LIMITED GATI KINTETSU	494827249	03 Sep 2020	17954.00
29		NTR/0858 /20-21	03 Sep 2020			Asian Steel and Pipe Traders	Garedia Kuva Road Rajkot-360001	EXPRESS PRIVATE LIMITED	494827508	03 Sep 2020	37030.00
30		NTR/0859 /20-21	03 Sep 2020			Alok Chakraborty	Howrah	By Hand		03 Sep 2020	800.00
31		NTR/0860 /20-21	03 Sep 2020			Yash Enterprises	H.No A171/1, Rajendra Nagar Bareilly, Pin Code 243122	PVT LTD	524063466	03 Sep 2020	84720.00
32		NTR/0861 /20-21	03 Sep 2020			EPC PERFECT PRIVATE LIMITED	VILLAGE: BHIURI CHOWARHA,POST: UNWL, TAL: KHAJANI,DIST: GORAKHPUR PIN CODE-273406	GATI KINTETSU EXPRESS PRIVATE LIMITED	494827492	03 Sep 2020	13370.00
33		NTR/0862 /20-21	03 Sep 2020			Keerthi Auto Builders	APIIC, Phase-III, #54-11-3/1, Plot No. 14, J. Auto Nagar, Vijayawada - 520007		D60079563	03 Sep 2020	61017.00
34		NTR/0863 /20-21	03 Sep 2020			Telex Enterprises	147,Aradhana Bhavan Vivekanand Nagar Wardha road, Nagpur-440015 Maharastra	DTDC Express Limited CO	D60079561	03 Sep 2020	2245.00
35		NTR/0864 /20-21	03 Sep 2020			Sourabh jain	S/O shri brijendra kumar jain (THALA WALE) , city - Gadarwara, Rathi Square, district- Narsinghpur . Madhya pradesh . Pin code - 487551		524063465		



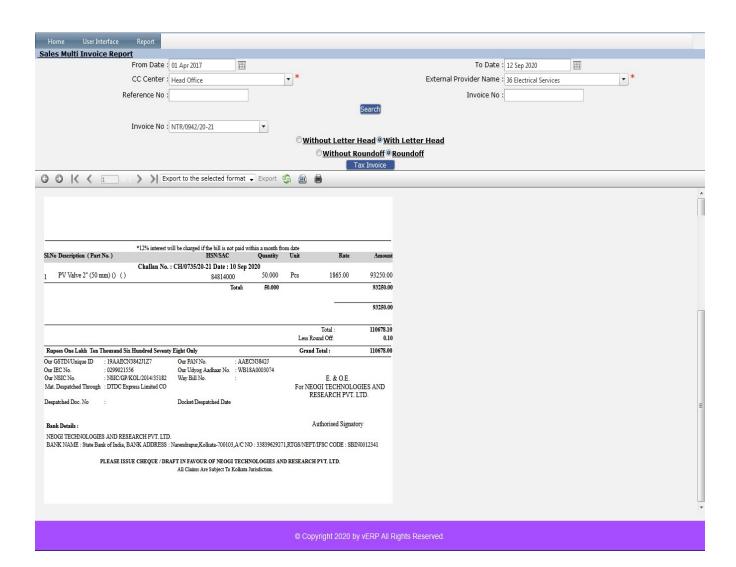




Multiple Sales Bill Print

This feature is used for printing multiple vouchers based on the voucher numbers. User can give the range for voucher numbers. ... Attach the file Multi Voucher print with Voucher Number Range.

- Click on Report button to select Yearly Taxable sales Analysis
- Then select data on the relevant fields
- Click on "Show" button to get the Yearly Taxable sales Analysis
- Click on "Export" button to Download the Report





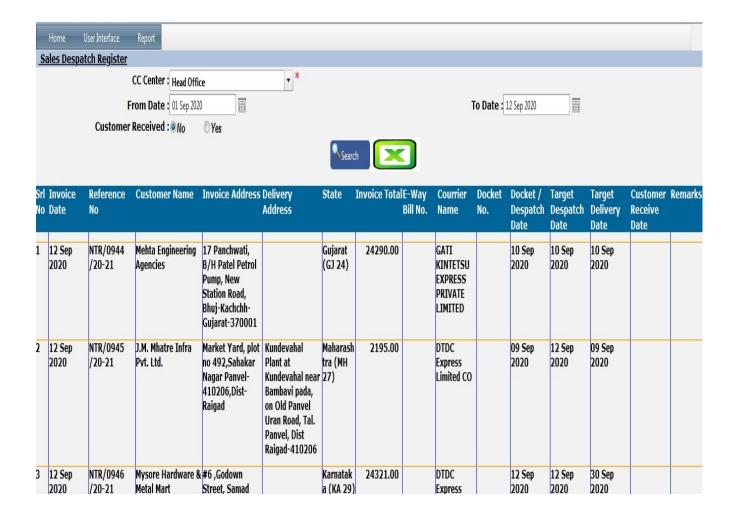




Sales Dispatch Register

Dispatch document is the document that goes along with the delivery of the order placed by the Customer. Thus, it's an important document for delivery purpose. This document contains the information of the delivery.

- Click on Report button to select Sales Dispatch Register
- Then select data on the relevant fields
- Click on "Search" button to get the Sales Dispatch Register
- Click on "Excel" icon to Download the Report









Sales Dispatch Performance Register

The Dispatch Performance report will enable your company's management team to monitor progress in achieving or maintaining key performance indicators (KPIs). The Dispatch Performance report utilises the 3ex.net Transaction Reporting System.

- Click on Report button to select Sales Dispatch Performance Register
- Then select data on the relevant fields
- Click on "Show" button to get the Sales Dispatch Performance Register
- Click on "Export" button to Download the Report

